

**St Patrick's Catholic Primary School
PERSON SPECIFICATION
PLAY LEADER**

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
KNOWLEDGE & SKILLS (INCLUDING ANY RELEVANT OR REQUIRED QUALIFICATIONS)	<ul style="list-style-type: none"> • Early Years qualification (as per the EYFS Framework) • An understanding of good quality childcare • A commitment to equal opportunities • Experience of planning activities for pupils of differing needs and ages • Complete understanding of Safeguarding legislation and how this affects practice. • Up to date knowledge of policies ref Health & Safety, continuous provision for pupils and ability to liaise with outside agencies to support pupils, eg key worker role and supervision for staff. • Parental liaison • Experience in managing staff 	<ul style="list-style-type: none"> • Basic First Aid Qualifications • Paediatric First Aid • Health & Safety Certificate • Basic Food Hygiene Certificate • Key Worker training • Supervision Training • Safeguarding Qualification 	<p><i>Application Form</i> <i>Interview</i> <i>References</i> <i>Certificates</i></p>
PERSONAL DEVELOPMENT AND ADDITIONAL LEARNING	<ul style="list-style-type: none"> • Willingness to participate in school's full CPD programme 		<p><i>Application Form</i> <i>Interview</i></p>
EXPERIENCE	<ul style="list-style-type: none"> • Experience of working with children within the age range of 3-11. • Experience of full administrative role involved in the successful running of After School Club. 		<p><i>Application Form</i> <i>Interview</i> <i>References</i> <i>Certificates</i></p>

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INITIATIVE	<ul style="list-style-type: none"> • Ability to supervise all aspects of children's activities • Ability to organise games for children • Ability to work within the school's health & Safety, Fire Evacuation and Positive behaviour policies • Flexible approach and ability to adapt to a variety of situations within the school • Ability to work on own initiative 		<i>Application Form Interview</i>
CIRCUMSTANCES	<ul style="list-style-type: none"> • Ability to work in a non-smoking environment • Sense of humour • Willingness to work as part of a team • Flexibility in working environment 		<i>Application Form Interview</i>

POST TITLE: Play Leader, Before & After School Club

POST REF:

DIRECTORATE: Education