

PTA Meeting

Date: Monday 4<sup>th</sup> October 2017

Attendees: Deborah, Tina, Lisa, Zuzanna, Steph, Marie, Anna, Helen.

ITEM	DISCUSSION	ACTIONS	WHO	DATE
1) Disco 19 <sup>th</sup> October	Music: Lisa & Helen have apple music. Steph Spotify.  Volunteers:  Tuck shop:  Snacks:  Fliers and tickets:  Media updates:	Need to check connection to the system	SB	ASAP
		KS1: LR, HB, ZG, A MB, TP, SB KS2: TP, HB, SB, ZG, A MB	See actions	19/10
		Marie to collect and bag sweets	MT	04/10
		Marie will do the shopping. Hotdogs, buns and dilute.	MT	Wc 16/10
		To ask LC -LR can do them if LC hasn't already.	SB	ASAP
		To promote disco in app, calendar, FB and website.	SB	ASAP
2) Secret shop	Volunteers:	Need 3 volunteers per day. 1-3pm Volunteering list to go out – Ask LC	SB	ASAP
3) Christmas Fayre	Tickets:  Discussed stalls:	HB will order but we need the charity number. Ask LC PRICES: £50, hampers, other	SB/HB	ASAP
		Tombola, Lucky Dip, Crafts, Face paint, Book shop, Choir, Santa. External stalls → ok as long as they don't clash with ours. £10 per stall. Face paint → PTA to apply for one year insurance @ £59	Richard/ tbc	tbc
		Christmas balloons → ZG will purchase Need to ask for donations. Letters to send out.	ZG tbc	DEC
		Bottles Gift in bag Chocolate		OCT NOV DEC
4) Whatsapp	Information sharing & discussion	All members happy with the use of this media as it is	N/A	N/A
AOB:		None		